Library as a Learning Resource

1. **Does the institution have a qualified librarian and sufficient technical staff to support the library (materials collection and media/computer services)?**

   - The institute has a qualified librarian with M.Sc. M.L.I.Sc., N.E.T. and Ph.D. in Library & Information Science.
   - She has presented and published more than 45 papers at International and National Conferences and Journals.
   - She has undertaken UGC Minor Research Project in 2011-12, University of Mumbai, Minor Research Project 2012-13 & 2015-16
   - She availed UGC Travel Grants in 2013 to present the paper at ALIEP International Conference at Khon Kaen, Thailand.
   - She has successfully completed ICSSR (New Delhi, India) – NRCT (Bangkok, Thailand) Bilateral Programme during March 9 -20, 2015.
   - She has nominated from India to attend the Workshop on Creating Institutional Repository, sponsored by SAARC at Male, Maldives during August 9-13, 2015.
   - She is the Research Supervisor for MPhil & PhD students from Tilak Maharashtra University and JJTU.

   The institute also have library attendant to maintain the library resources and does the circulation of books to the users.

2. **What are the library resources available to the staff and students? (Number of books-volumes and titles, journals-national and international, magazines, audio visual teaching-learning resources, software, internet access, etc.).**

   The library resources available to the staff and students are given in the following table;
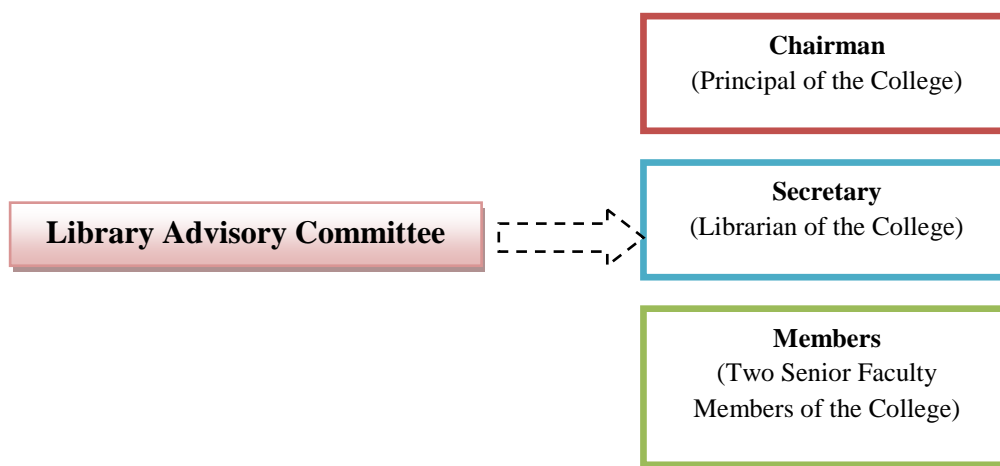
Details of Library Resources

Sr. No.	Particulars	Total Number
1	Total collection of books	11437
	Regular	8008
	UGC	2382
	Book Bank	802
	DSM	99
	MAE	49
	MRP	97
2	Title	7500
3	Reference Books	2000
4	Bound volumes of Journals	180
5	Research Tools	18
6	PhD Thesis / MPhil Dissertation	71
7	School Text books	250
8	National Journal	11
9	International Journal	1
10	E-Journals subscribed by N-List	3828
11	E-Books subscribed by N-List	80409
12	News papers	4
13	CDs/DVDs	139

- Last five years Question papers
  (Hardcopy & Softcopy uploaded on Library Website)
- Paper Clippings
- Webliography (Created as per the new syllabus and uploaded on Library Website)
- Bibliographical Compilation (The Content page of Journal subscribed is scanned and uploaded on Library Website)

3. **Does the institution have in place, a mechanism to systematically review the various library resources for adequate access, relevance, etc. and to make acquisition decisions? If yes, give details including the composition and functioning of library committee.**

The institute has in place the Library Advisory Committee. The formation of the Committee is as follows;

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                                    ┌─────────────────────────────┐
                                    │         Chairman            │
                                    │  (Principal of the College) │
                                    └─────────────────────────────┘

┌──────────────────────────────┐    ┌─────────────────────────────┐
│  Library Advisory Committee   │----│         Secretary           │
└──────────────────────────────┘    │  (Librarian of the College) │
                                    └─────────────────────────────┘

                                    ┌─────────────────────────────┐
                                    │          Members            │
                                    │      (Two Senior Faculty     │
                                    │    Members of the College)   │
                                    └─────────────────────────────┘
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The Library Advisory committee meets twice a year to systematically review the various library resources for adequate access and relevance to make acquisition decisions.

4. Is your library computerized? If yes, give details.

Yes the Library is computerised. The Institution is using the SOUL software for the automation of library services The various modules of Software such as Acquisition, Circulation, Cataloguing, Administration are being used for the automation. The bar-coding of the resources are also been executed with the help of software. Issue return of books has started with the help of the SOUL Software.

5. Does the institution library have Computer, Internet and Reprographic facilities? If yes, give details on the access to the staff and students and the frequency of use.

Yes, the institute's library has computer with internet facilities. It enables the staff and the students to browse e-journals and e-books and various other learning resources. At the free time after or before class room teaching the students access on the net. The faculty members also access the internet in the library as per their requirement. The reprographic facility is provided to the students and staff as per the demand.

6. **Does the institution make use of Inflibnet/Delnet/IUC facilities? If yes, give details.**

Yes, the institute uses the N-List Database from INFLIBNET, Ahmadabad. The Workshop on the Access of E-recourses by N-List was organised for students and staff of the institute. The librarian creates the user id and password for students, research scholars and faculty to access the N-List resources.

7. **Give details on the working days of the library? (Days the library is open in an academic year, hours the library remains open per day etc.)**

All the working days mentioned in the college calendar are working days for the library. The college library is open from 10.00 am to 5.00 pm on all working days. It works for extended hours when needed.

8 **How do the staff and students come to know of the new arrivals?**

The list of New Arrivals is use to display on the library notice board. The mail of New Arrivals is also sent through mail to students and staff members.

9 **Does the institution's library have a book bank? If yes, how is the book bank facility utilized by the students?**

As per the University of Mumbai guideline the facility of book bank is made available only for the reserved category students. This facility is given on first come first served basis to the STs. 30 STs belonging to the reserved category can easily be accommodated under this facility. They are provided with this facility depending upon the availability of the books. 8 books are issued to the student. They can return those books after the University Examinations.

10 **What are the special facilities offered by the library to the visually and physically challenged persons?**

The library and reading room are situated on the 2nd floor. Lift is available for their convenience. The institute has not yet faced admission of visually challenged student teacher.